

AUSTRIA Business visitor

1. Application form duly filled and signed by the applicant.
2. Two (2) recent photographs of the applicant. Please check photograph specifications www.passbildkriterien.
3. An ordinary passport or other recognized travel document valid for at least three months from the expiry date of the visa applied for. This document must have at least two empty pages. Please bring previous passports, if any, and attach with application copies, on A4 size paper, of used pages.
4. Photocopy of your national ID card
5. If you have been refused a visa by an Embassy or High Commission in the last two years, written explanation about reason for trip and refusal.
6. Third country nationals residing in Pakistan must provide supporting documents attesting to the legality and the authorized duration of their residence here
7. Original signed letter of the applicant's company/employer stating name, position, salary, duration of employment, address and contact numbers of the employer, purpose and duration of visit to the Schengen state(s).
8. Supporting documents of personal income
9. Original bank statements of the last six months
10. National Tax Number Certificate (NTM) for the previous two years and proof of income tax payment (FBR) · last three salary slips
11. If the applicant is the proprietor of a company, he must attach Original bank statements of the last six months
12. National Tax Number Certificate (NTM) for the previous two years and proof of income tax payment (FBR)
13. Supporting documents of the organization's income

14. Original bank statements of the last six months
15. National Tax Number Certificate (NTM) for the previous two years and proof of income tax payment (FBR)
16. Chamber of Commerce Certificate valid for the current year
17. Recommendation for business visa from the Chamber of Commerce
18. An invitation letter from the private or public organization established in Austria, in the applicant's name and indicating the trip dates
19. **Confirmed** hotel reservation.
20. Copy of flight booking(s).
21. Original AND copy of a travel medical insurance policy of not less than 30,000 Euros. The policy must cover medical and hospitalization expenses for the entire period of valid stay on Schengen territory as well as repatriation costs. Consult valid list of authorized insurance companies in Pakistan as agreed by Schengen partners in Islamabad.
22. In some cases you might be asked to provide an **"Electronic letter of guarantee" (elektronische Verpflichtungserklärung) = EVE**
23. The Embassy reserves its right to request additional documents. Original documents not needed will be returned with passport but only if copies are provided by applicant as requested