

Diplomatic Enclave, Street 6, G-5/4, Islamabad 44000
www.eda.admin.ch/islamabad
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EMBASSY OF SWITZERLAND IN PAKISTAN

SCHENGEN VISA REQUIREMENTS FOR LEISURE TRIPS

YOU ARE TRAVELLING TO SWITZERLAND FOR TOURISM OR TO VISIT FAMILY OR FRIENDS

Application form

- One fully completed (preferably typed) C visa application form with two signatures on last page.
- Two recent (less than 3 months old), good quality (no digital prints), passport-sized photographs in colour.

Passport

- Valid passport with at least two blank visa pages and three months' validity beyond the intended date of exit from the Schengen area.
- Photocopy of the data (picture) page of your current passport, as well as copy of all Schengen/US/UK visas and entry stamps it contains.
- Photocopy of all valid Schengen/US/UK visas in previous passports.
- All previous passport/s, whether used for travel or not. For lost or stolen passports, a police report with English translation.
- Photocopy of the data (picture) page of all the previous passports, as well as copy of all Schengen/US/UK visas and entry stamps they contain
- Valid Pakistani national Identity Card (CNIC) or POC (only for Pakistani nationals).

Personal situation

- Original signed letter from your company/employer stating name, position, salary, duration of employment, address and contact numbers of the employer, purpose and duration of visit to Switzerland.
- If you are "student", original signed letter from your school/college or University.
- Salary slips for the last three months.
- NADRA FRC (Family Registration Certificate) travelling or not travelling.

Financial situation

- Your original personal bank statement for the last three months
- If you are being sponsored, letter from the guarantor agreeing to bear the cost of all accommodation and expenses during your stay in Switzerland.
- If you have other proof of financial means that you wish to show, please list them on a signed A4 sheet. Please do not include any documentation with your application. If necessary, the Embassy will tell you which documents must be provided
- Proof of existing travel/health insurance valid for the Schengen states and covering a minimum amount of 30,000 euro. Please refer to the list of insurance companies on our website. This insurance has to be valid for the entire duration of your stay plus 15 days.

History

- If you have been refused a visa by an Embassy or High Commission in the last five years: written explanation about reason for trip and refusal, as well as the visa rejection form.

Details of trip (tourism)

- Valid confirmed flight reservations
- Valid confirmed hotel reservations for every night that you spend in the Schengen area (if you are staying in a hotel)

Details of trip (visit to family or friends)

- Valid confirmed flight reservations
- Signed and dated invitation letter in which the following information should be mentioned:
 - Name, last name, address and contact phone number (e-mail if existing) of the inviting person
 - Name, last name, date of birth and passport number of the invited person
 - Duration of stay
 - Explanation of relationship with the invited person
- A copy of your host's Swiss passport (page with photo and signature) or residence permit (front and back).
- If your host is working for an International Organisation or Diplomatic mission in Geneva or Bern a copy of her/his

Carte de Légitimation.

- For relatives: proof of family relationship (for instance: copy of birth certificate, marriage certificate or Swiss family certificate).

IMPORTANT: All copies of documents must be in A4 format.

